DUTY SLIP

Business name, phone

Slip no. _____

Date _____

Booked by _____ Phone _____

Guest name _____ Guest phone _____

Car type _____ Car number _____

Driver _____ Driver phone _____

Reporting place _____

Drop _____

Booking ☐ Outstation ☐ Local package ☐ Airport or fixed route ☐ Per day

	Opening	Closing	Total
Km			
Date			
Time			

Toll _____ Parking _____

State permit or tax _____ Other _____

Driver allowance, days _____ Night charge, nights _____

Extra km _____ Extra hours _____

Advance received _____ Cash with driver _____

Remarks _____

Guest signature

Driver signature

Toll, parking and permit as per receipts. Km billed as per the terms of booking. Free duty slip format from cabarobytriplli.triplli.com/duty-slip-format